



## VIRGINIA GOLD CUP RACES VENDOR LICENSE AGREEMENT

Agreed Between \_\_\_\_\_ (Vendor)

and **The Virginia Gold Cup Association** (VGCA) for

**The Virginia Gold Cup Races** (MAY EVENT) to be held on **May 6, 2023**

### **PURPOSE:**

This License issued to Vendor is to assure that the general public receives excellence in service and merchandise quality, and that these services and the quality of goods sold are fully consistent with standards of VGCA.

### **PAYMENT:**

**Members Hill Vendor location (15x15 tent) booth is \$750.00 per event**

**North Rail Vendor location (15x15 tent) booth is \$700 per event**

**South Rail Vendor location (15x15 tent) booth is \$700 per event**

### **SPECIFIC LICENSE PROVISIONS:**

1. **Licenses and Permits** - Vendor is required to obtain a Fauquier County Business License through Commissioner of Revenue, 40 Culpeper Street, Warrenton, VA 20186 or call (540) 422-8166 where applicable. It will be the responsibility of the Vendor to contact the County to determine if a business license is required for their booth. Vendor is solely responsible for the collection and payment of any applicable State and local taxes. **Vendor is required to submit a Certificate of Liability Insurance naming the Virginia Gold Cup Association as an additionally insured party. The policy must be a \$2 million aggregate with this vendor license.**

2. **Sales Stand and Signage** – One(1) 8' table and two chairs will be provided by VGCA for all vendors. Any signage must be placed inside the tent and must be clean. If tables are used, they must be covered with full length tablecloth / skirt. All items available for sale must be available for public viewing. Public solicitation, leafleting, political demonstrations, political solicitation, public advancement of any cause, for or against, including signage is strictly prohibited and forbidden. Vendors will not use any live or recorded musical entertainment, smoke, bubble or any other novelty machine to obstruct viewing. If a generator is necessary it must be "quiet", VGCA reserves the right to have vendor turn off generator. **If additional tables and chairs are required, vendors may bring their own or order for onsite delivery via Commonwealth Event Company, the VGCA official equipment provider, at (804) 264-6621.**

3. **Employee Clothing and Courtesy** - Vendor will see that all employees wear neat, clean and appropriate clothing, and assure that all employees will use every courtesy to guests (i.e., "yes sir", "thank you", etc.) Hawking is **NOT** permitted. Vendors understand that conduct infringing upon neighboring vendors, or the rights of others is prohibited.

4. **Supervisor** - Vendor will provide to VGCA the name of the person in charge of each stand. The Association retains the right to check on any stand at any time to ensure compliance with provisions of this License.

5. **Merchandise Items** - Vendor will supply VGCA with a general list of merchandise to be sold. VGCA have the absolute right and authority to reject any merchandise items from coming on the grounds if unsuitable to EVENT, VGCA standards.

6. **Glass** - Vendor agrees to carefully display any easily breakable items (i.e., crystal, pottery, etc.) to eliminate the possibility of breakage and agrees to wrap all items at time of sale to protect during transport.

7. **Trash** - Vendor is responsible to place all trash in dumpster. Boxes must be broken down.

8. **Setup** – Tents will be ready for advance preparation on **Friday, May 5<sup>th</sup>** from 12 Noon to 5pm. VGCA will not be responsible for stolen or missing items left overnight. Vehicles displaying a Service Car pass are permitted at tent locations between 7am and 9am on race day. Vehicles will have to be moved **by 9:00AM** to the service vehicle location. PLEASE READ THE BACK OF YOUR TICKET FOR INSTRUCTIONS AND ANY CHANGES.

9. **Breakdown** - All materials must be removed no later than 7pm on EVENT date. Members will not remove chairs, tables or other property rented through VGCA contractors from the grounds. No shavings or flooring should be used by the vendor. Each area will be inspected at the end of the event to ensure the area is not damaged and is fully cleaned up.

10. **Tickets** - Vendors will receive one (1) Service Car Pass, one (1) General Admission Car Pass and four (4) vendor ribbons. Vendors may purchase additional general admission car passes for \$50 each and / or vendor ribbons for \$25.00 each. Improper use of discount to purchase tickets for non-vendor related use will result in revocation of license by the VGCA.

11. **Liability** - Vendor is hereby notified and understands that VGCA and landowner are not responsible for items lost or stolen or damaged while Vendor is on site. Vendor and VGCA herewith release and hold each other harmless from any liability whatsoever for death, injury, damage or loss of materials and property.

12. **Violation** of any of these specific policy standards will subject Vendor to fine, liability for damages, and/or temporary or permanent loss of right to a future license by VGCA.

### **Health Department Regulations**

All current health department regulations regarding the COVID-19 pandemic will be followed. These include the current regulations of Social Distancing, Mask, Hand Sanitizer, and Booth Cleaning during the event and any additional regulations implemented at the time of the event.

APPROVED FOR VENDOR:

Signed \_\_\_\_\_ Date: \_\_\_\_\_

\_\_\_\_\_  
PRINT NAME AND TITLE

\_\_\_\_\_  
Name of Business for Signage

Mailing Address: \_\_\_\_\_

City, State, Zip \_\_\_\_\_

Race Day contact Name: \_\_\_\_\_

Race Day contact Cell: \_\_\_\_\_

E-mail \_\_\_\_\_

Members Hill Booth: \$750 x \_\_\_\_\_ = \$ \_\_\_\_\_

North Rail Booth: \$700 x \_\_\_\_\_ = \$ \_\_\_\_\_

South Rail Booth: \$700 x \_\_\_\_\_ = \$ \_\_\_\_\_

Addtl Staff Ribbons: \$ 25 x \_\_\_\_\_ = \$ \_\_\_\_\_

Addtl Car Passes \$ 50 x \_\_\_\_\_ = \$ \_\_\_\_\_

Card Number: \_\_\_\_\_

Exp Date: \_\_\_\_\_ CVV: \_\_\_\_\_

Types of items to be sold: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Approved by VGCA: \_\_\_\_\_ Date: \_\_\_\_\_